

Common land and shared grazing

Supplementary application



Office address

For official use: date received



* E R D P / E L S / C O M 1 *

- **Important: before you complete this form, please read your Environmental Stewardship handbook and supplements (if any). If you need further guidance, please contact Natural England.**
- This supplementary application form must be completed if your application for Environmental Stewardship includes common land/shared grazing. It will form part of your application.
- The signatory for this application must complete Sections 1 and 2 and sign Section 4.
- The owner of the common/shared grazing must sign Section 3 (unless there is no owner, or the owner is the signatory for this application, in which case Section 3 should be left blank).
- Please write clearly in **black ink** and BLOCK letters. Any alterations must be initialled and dated. Do **NOT** use correction fluid.
- If you require more space for any section please continue on a separate sheet, ensuring that you add the application/agreement reference, sign and date each sheet.
- Please send your completed form to your Natural England office with your application documents. Forms completed electronically must be printed and signed. You are advised to keep a copy for your records.
- This form is available from your Natural England office or the Natural England web site at www.naturalengland.org.uk



Section 1: Details of applicant/agreement holder

1. (a) Application/agreement reference number

(b) Name of applicant/agreement holder

Title (Mr/Mrs/Miss/Ms)	Initials	Forename	Surname

(c) Business name

(d) Correspondence address

Town

County

Postcode

(e) Tel number (incl. national dialling code)

(f) Fax number (incl. national dialling code)

(g) Mobile number

(h) Email address

(i) Status of applicant (e.g. Secretary of association, independent adviser, common/shared grazing owner, committee member or ordinary rights holder)

2. Authorisation for an agent to complete a Common land/shared grazing supplementary application on behalf of the applicant/agreement holder.

(a) I am an agent completing this form on behalf of the applicant/agreement holder.

Yes No

If 'NO', please go to Section 2.

(b) If 'YES' the individual on whose behalf you are completing this form must have authorised you to complete it. If no written authorisation has been supplied previously for this agreement/application, you must submit it with this completed form.

Please tick to confirm if an authorisation letter or form is attached.

Please tick to confirm if an authorisation letter or form has been previously supplied

Section 2: Details of the common/shared grazing

3. (a) Name of the common/ shared grazing

(b) Common Land Register Unit Number(s)

(c) Does the common/shared grazing have an owner?

Yes No

(d) Please tick to confirm that the whole common/shared grazing has been included in the application.

Section 3: Declarations to be made by the owner(s) of the common /shared grazing or an authorised signatory

Please leave this section blank if the common/shared grazing has no owner or you are the owner of the common/shared grazing.

4. Authorisation for an agent to sign a Common land/shared grazing supplementary application on behalf of the owners of the common/shared grazing.

(a) I am an agent completing this form on behalf of the owners of the common/shared grazing. Yes No

If 'NO', sign and date the declaration below.

(b) If 'YES' the individual(s) on whose behalf you are completing this form must have authorised you to complete it. If no written authorisation has been supplied previously for this agreement/application, you must submit it with this completed form.

Please tick to confirm if an authorisation letter or form is attached.

Please tick to confirm if an authorisation letter or form has been previously supplied.

I/we declare that:

- I/we have been made aware of and understand the requirements of the various Environmental Stewardship options that have been chosen by the applicant and consent to any work that these require on the common/shared grazing for the duration of any agreement arising from this application;
- I am/we are not aware of any reason why it should not be possible for the requirements or prescriptions contained in the chosen options to be satisfied for the duration of any agreement arising from this application; and
- I/we understand that the applicant at Section 1 will take responsibility for all matters relating to this application and any subsequent agreement that arises from it.

This declaration must be signed by the owner(s) of the Common/shared grazing or an authorised signatory.

Signature(s)	Name(s) in BLOCK letters	Status	Date

Section 4: Declaration to be made by the applicant

Before signing this declaration the applicant must consult all right holders (either known to him/her from the local authority register or from his/her own reasonably exhaustive enquiries) about the submission of this application.

I declare that:

- I have contacted all those known to me, to have rights (both active and non active) over the common land/shared grazing that is included in this application (from information recorded on the local authority commons register and from my own other reasonably exhaustive enquiries);
- I acknowledge that, if this application leads to an agreement, I will be responsible for doing whatever is reasonably practical to ensure that all such persons now known to me, from information recorded on the local authority Commons register and from my own reasonable enquiries, as having rights over the common/shared grazing comply with the terms of the agreement, and that in the event of Natural England requiring reimbursement of any previous monies paid under that agreement due to a serious breach of the Environmental Stewardship requirements, I will be responsible for returning that money to Natural England; and
- I understand and accept that Natural England will not become involved in any disputes between rights holders in relation to this application or any subsequent agreement, distribution or use of the annual payment or dispute that arises from it, and that in the event of any serious dispute coming to their attention, Natural England may terminate the agreement.

This declaration must be signed by either the signatory to the application or by an agent who has written authority from the named signatory.

Signature	Name(s) in BLOCK letters	Status	Date

WARNING

If you knowingly or recklessly make a false or misleading statement to obtain aid for yourself or anyone else, you risk prosecution (which could result in imprisonment, a fine or both), the loss of all aid paid to you under the scheme(s) in respect of which you have made a commitment, and exclusion from certain schemes for up to two years.



Using and sharing your information

The data controller is Natural England, Northminster House, Peterborough, PE1 1UA.

Your information will be stored and processed in accordance with the Data Protection Act 1998. This Act gives you, as an individual, the right to know what data we hold on you, how we use it, with whom we share it and for it to be accurate.

It will be used for administering and analysing applications/agreements under agri-environmental schemes. It will be circulated and discussed in confidence with those persons or organisations helping Natural England to assess and monitor applications/agreements. Some information will be shared with other grant distribution bodies and Government Departments to enable them to detect fraudulent applications/agreements and to co-ordinate the processing of complementary applications/agreements. To do this we may have to discuss applications/agreements with third parties or disclose information about funding decisions. Because participation in this scheme involves expenditure of public money and there is public interest in how the money is spent, Natural England may make the information you provide publicly available.

Natural England or its appointed agents may use the name, address and other details to contact you in connection with occasional customer research aimed at improving the services that Natural England provides to you.

We will respect personal privacy, whilst complying with access to information requests to the extent necessary to enable Natural England to comply with its statutory obligations under the Environmental Information Regulations 2004, and the Freedom of Information Act 2000.